



Report

CORPORATE SERVICES COMMITTEE

Tuesday, May 14, 2019

5:00 p.m.

Board Room

Chair:	Mariah Amor
Attendees:	Angela Edlington, Christie Klassen, Jen Dam, Ann Marie Cosford , Mark Williams, Lila Palychuk, Terry Button, Leah Meidinger, Dawn Flegel
Regrets	Todd McNeil, Steph Brown
Minute Taker:	Nicole Hillier

HR Policies

Terry Button reviewed the HR policies with the committee. Based on feedback from Committee members, revisions will be made to HR-15 Internal Record Checks.

A motion made by Mariah Amor and seconded by Ann Marie Cosford for the HR policies to go to the full board for approval with the revisions to HR-15 to be made.

Alternative Benefits – Terry Button

During the last negotiations with the union, we agreed to explore alternative benefit providers and compare costs. The Broader Public Sector Guidelines require that we use a tender process. We are working with Northern Supply Chain on this, in partnership with other agencies. We are also part of an OACAS shared benefit plan that allows us to customize to the needs of our agency. This is also under review. We will continue to assess our options as these processes proceed.

Shared Services and Northern Supply Chain - Angela

Angela reviewed the annual summary of the services provided by Northern Supply Chain The procurement services they offer are one stream of the overall shared services program through OACAS. The presentation can be viewed [HERE](#).

Key benefits to the agency from using Northern Supply Chain (NSC) are as follows:

- Saves time and administrative tasks because NSC completes the research and ensures full compliance with the Broader Public Sector
- Full flexibility and control over what we purchase.
- Cost savings in the first year which are expected to increase the more we use the service.
- Tracking of our contracts and agreements

Committee Workplan

The committee reviewed the work plan from this year. Thank you to all Committee members for the work and accomplishments over the year.

In Camera Session

One item was discussed in camera. The full Board will be briefed.

Next Meeting : October 8th, 2019 at 5 p.m.