



Report

Governance COMMITTEE

Tuesday, March 19 at 12:00 pm
Library

Chair: Ryan Bell
Present: Lynn Rosales, Kelly Lane, Nichole Cook, Dawn Flegel
Regrets: Michelle Holbrook, Carm Rogers
Minutes: Beth Rawson

Updating our Letters Patent

[Two versions](#) of the updated Letters Patent were presented. It was decided that version 1 would be used with an additional line regarding Indigenous people. Dawn will make the revision and a motion will be brought for consideration and approval of the new letters patent by the full Board at the April Board meeting so that there is enough time to provide adequate notice.

Messages from Ahsan Khan and Michelle Holbrook

Both [Ahsan Khan](#) and [Michelle Holbrook](#) expressed concern about their availability to continue on the Board of Directors. The Committee will recommend to the full Board that resignations for Ahsan and Michelle be accepted. Their positions on the Board will remain vacant; recruitment will occur to fill the vacancies at the time of the Annual General Meeting in September.

Planning for Board Vacancies and Planning for Community Representation on Board Committees

The Committee members were asked to put forward any candidates to fill vacancies on the full Board and on the Board Committees before the June Governance meeting. Michelle and Ahsan will be asked for their recommendations as well. Priorities remain to increase the diversity on the Board and Board Committees and recruit a young person, at least 18 years old.

OACAS Annual Governance Survey

Informational Item - there may not be a governance survey this year due to provincial funding availability.

Governance Policies

Policies are reviewed every 4 years and [GV 02](#) (Terms of Office) and [GV 15](#) (Mission Statement) were due. They were reviewed by the Committee with no recommended changes.

Annual General Meeting

Over the past 5 years, the Annual General Meeting has been a large event with invitations to staff, community partners, First Nations, volunteers, foster parents and Board members. There is a cost to holding the event and it's mostly attended by staff. In the past couple years, there has been limited Board member attendance. We received feedback that the staff recognition breakfast was well received and overall, staff would prefer this for recognition versus the Annual General Meeting. Committee members support the idea of changing the AGM for 2019 to a short meeting before the September Board meeting. This recommendation will be brought forward to the Board.

Meeting dates:

Next Meeting Date – Tuesday, June 4, 2019 at 12:00 p.m.