



# Report

## CORPORATE SERVICES COMMITTEE

Tuesday, April 10, 2018

5:00 p.m.

Board Room

Chair:	Todd McNeil
Attendees:	Dawn Flegel, Terry Button, Angela Edlington, Lynn Rosales, Jennifer Thrasher
Regrets:	Lynda Donovan, Deb Pretty, Christie Klassen, Katie Colameco
Minute Taker:	Nicole Hillier

### Outstanding Statements of Claim against the Agency – Jen

Jennifer reviewed the Two outstanding claims to keep Committee members informed of the status. No action is required at this time.

### Foster Care Rate Agreement Renewal

A new rate agreement has been negotiated with the foster parents. **Main Highlights:**

- Guiding principles were added
- There are rate changes, and added clothing allowance
- Two year agreement that will be effective as May 1, 2018.
- Net impact will not exceed what we've budgeted and our rates are in line with the province.

### Results of Staff Survey on Workplace Wellness – Terry & Dawn

Terry and Dawn highlighted results from the recent staff survey on workplace wellness. There is a plan on next steps which will include staff.

### Provincial Worker Safety Project – Terry

A provincial survey was conducted on worker safety – 46 recommendations came from this survey. The final report has been completed and our agency will continue to work on the recommendations. The agency's Joint Health & Safety Committee has the lead on this. We are ahead in many areas.

### Auditor Engagement Letter – Angela

Angela reviewed the Engagement letter that summarized what will be covered in the audit. They will be attending in May of 2018. There will be challenges this year with CPIN.

### Ministry Risk Assessment – Dawn

Good News – 2 years ago all agencies were required to submit a risk assessment to the Ministry. At that time, we were deemed a low risk agency. The next cycle is to indicate if our risk rating has changed and it has not. We are not required to prepare another full risk assessment. Michelle will need to sign off on this.

### Change to Fibre Optics - Angela

We will be switching over to Fibre Optics. There are no fees to bring it into the building and the annual cost increase is minimal.

**Next Meeting May 8, 2018 –at 5:00 p.m.**